



Policy Name:	WORKPLACE AND INDUSTRIAL ACCIDENTS		
Policy #:	OP 4.50	Last Updated:	2022-05-12
Issued By:	COMMUNITY POLICING BUREAU	Approved By:	SURREY POLICE BOARD
		Review Frequency:	AS REQUIRED

1. PURPOSE

1.1. To ensure Surrey Police Service (SPS) Members follow procedures regarding workplace and/or industrial accidents.

2. SCOPE

2.1. This policy applies to all Members.

3. POLICY

3.1. SPS will investigate deaths and serious injuries relating to workplace and/or industrial accidents. Members will liaise with investigators from the Worksafe BC and BC Coroner’s Service when conducting a workplace and/or industrial accident investigation related to a death or serious injury.

4. PROCEDURE

Member

- 4.1. Members attending a sudden death or serious injury that is the result of an industrial or workplace accident will secure the scene for evidence and separate any potential witnesses.
- 4.2. The assigned Member must notify their Supervisor about the sudden death or serious injury.
- 4.3. Members must make detailed notes of the scene.
- 4.4. If the death or serious injury is not suspicious in nature and does not appear to be the result of criminal activity, the Worksafe BC investigator will assume control of the scene and may require further assistance from the police.

- 4.5. The assigned Member will obtain the name of the Worksafe BC investigator and the Worksafe BC file number and include that information in the PRIME-BC General Occurrence report.
- 4.6. In the case of a workplace death, the assigned Member will obtain the name of the attending Coroner.
- 4.7. If the workplace is a federal workplace under the *Canada Labour Code* (Part II – Occupational Health and Safety), Members should contact the Labour Program at Employment and Social Development Canada (ESDC) at 800-641-4049 (24/7 service for workplace serious injuries and deaths). WorkSafe BC does not have jurisdiction over federal workplaces.

Supervisor

- 4.8. The Supervisor will notify the Duty Officer of all instances of a workplace or industrial death, or a serious injury incident which may generate public concern.
- 4.9. The Supervisor will contact the Lower Mainland District Integrated Forensic Identification Service (LMD IFIS) to attend the scene of a industrial or workplace death or serious injury. If LMD IFIS is unable to attend, the Supervisor may direct Members to use an SPS-issued camera to photograph the scene.

Duty Officer

- 4.10. If the death or serious injury appears suspicious and/or criminal in nature, the Duty Officer will immediately contact the Serious Crime Unit on-call Supervisor.
- 4.11. If the incident will likely generate public concern, the Duty Officer will forward a Serious Incident Briefing Note to the Senior Leadership Team and inform the Strategic Communications Section.

APPENDIX A: DEFINITIONS

“Duty Officer” means the Frontline Policing Inspector.

“LMD IFIS” means the Lower Mainland Integrated Forensic Identification Service.

“Member” means a sworn Police Officer appointed by the Surrey Police Board.

“Serious Injury” means a catastrophic injury which substantially interferes or shortens a person's life. This may include, but not limited to loss of a limb, permanent disfigurement, significant blood loss, and significant head and/or spinal trauma.

“Supervisor” means a Sergeant, Staff Sergeant, Inspector, Superintendent, Deputy Chief Constable, Chief Constable, and any other person acting in a Supervisory capacity who is accountable for a particular area or shift on behalf of SPS.

APPENDIX B: REFERENCES

Canada Labour Code, R.S.C. 1985, c. L-2 (Part II: Occupational Health and Safety)

Coroners Act, S.B.C. 2007, c. 15

Workers Compensation Act, R.S.B.C. 2019, c. 1